

## **KAIPARA FLATS SCHOOL BOT - MINUTES OF MEETING THURSDAY 28<sup>TH</sup> JUNE 2018.**

PRESENT; Donna Wech, Debbie Hamer, Sarah Thompson, Tina Donnell, Todd Wilkin, Dave Payne, Niall from the Ministry of Education

Minute Secretary: Jeanette Sanderson

APOLOGIES; Craig Powell

Niall spoke regarding planning & zoning, including the process for establishing an Enrolment scheme. Discussion was had.

Minutes from previous meeting held on 17<sup>th</sup> May confirmed.

Moved: Donna, seconded: Debbie

Matters Arising:

-Debbie to confirm with Jan that NZSTA membership has been paid.

CORRESPONDENCE;

-Termination of school house tenancy letter for 11<sup>th</sup> Sept.

PRINCIPALS REPORT:

- roll at 116, with 4 more in term 3.

- Kapa haka going strong, using the sports club on Thursday afternoons

- Garden to table. Meeting held. Continue with small gardens for now.

- Reports - in process

- Digital technologies - pd too hard to source.

- Policy reviews including reporting to parents

- Principal appraisal, in progress

- pd courses

- pool maintenance course. PTA to fund. Hopefully being held in the school holidays. Paul from Pump & Filtration Services recommended Glass Pearls.

- pool, empty & sand rough surfaces and repair rail over winter while rainwater available to refill pool.

Moved: Debbie, seconded: Donna

PROPERTY:

- Discussion on library conversion to temporary classroom. Library to school house etc.

- Jan to do application for increased numbers

- Debbie to ask Jan if the allowance for the new classroom furniture arrived.

FINANCIAL;

- surplus due to some classroom funding still to come, waiting on invoices, and surplus in teachers area.

Moved: Todd, seconded: Sarah

HEALTH & SAFETY;

- security lights
- window film, Debbie has quotes for this.
- Evacuation procedures.
- drain along side of field. Covers on both ends?? Still waiting for council to look at this and wet areas. Odette is chasing the Council. Area to be marked as "out of bounds" until repaired. The children to be walked around the school and reminded of all out of bounds areas.
- signage to say "stay out" of over the fence area.

#### APPROVALS;

- Donna moved that "KFS Board of Trustees apply to Pub Charity for a donation to cover the costs of a class set of Chromebooks plus a Charging Locker Storage unit"
- Moved: Donna, seconded: Todd, all in favour.

#### GENERAL;

- Todd to draft a letter to parents regarding bus issues.
- Debbie to notify the transport network that the bus is full as they have control over who uses the bus.

- Bike track, funding can be applied for the completed track. Tina & Debbie to visit Wellsford, Whangaparaoa & Wainui schools. They all have different surfaces. Craig is putting together a video to present to the parents.

-Donna to organise gift for Ekau

-IT update, don't do upgrade. So approval to apply to pub charities application withdrawn.

-Show day discussion regarding MPI and calves.

Donna moved "no Calves for 2018 show day, to review this for 2019 to maybe include goats if still no calves"

All in favour.

-Order forms for products purchased for KFS- after being checked off don't need to be attached to invoices.

Meeting went into committee at 9.15pm.